

Vugar Hasanov

Personal details:

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Date of birth: 19.03.1987
Place of birth: Azerbaijan, Baku
Nationality: Azeri
Marital status: Married
Military service: Served (2008-2009)



HSE Professional

A professional analyst and practitioner with eight years of experience in the alignment of HSE implementation processes in the oil and gas industry with applying all related legal requirements and regulations. Experienced in coordinating, planning and supervising HSE self-reviews, HSE awareness training with the improvement of quality, efficiency and safety of personnel. Promotes the rationalisation and improvement of HSE processes, HSE Procedures, training and safety culture at all level. Freelancer consultant in provision of HSE related trainings, procedure establishing and Risk Assessment process leadership.

- Procedures and Best Practices
- Action Management
- Monitor KPI/HSE Performance
- Risk Identification and Mitigation
- Team Leadership & Coaching
- Waste Management
- HSE Standard & Tool Development
- Professional Training Delivery
- Cross-Team Collaboration
- Promote Safety Culture
- Incident Investigation
- HSE Programmes & Campaigns

Work Experiences:

“HECOTEC” Industrial Development Company

- Position: HSE Engineer / Consultant (Freelance)
- Period: 2019 January – Current date



- Develops, implements and reviews policies and procedures to ensure that the employees meet all the statutory requirements relating to Occupational Safety and Health (OS&H).
- Management of incident and hazard reporting and workplace inspections in conjunction with Safety and Health Representatives and other stakeholders.
- Responsible for the induction and coordination of training for members of the Occupational Safety and Health Committee including; Safety and Health Representatives, First Aid Officers and Fire Wardens.
- Provide specialist advice and guidance on safety and health and risk management issues.
- Monitoring and auditing of company **Offshore** projects – **“Transition zone construction and tie-in operation with Absheron Gas Field”**, at **“Oil Rocks”** sea platform facility in compliance with local and

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international standards, in order to maintain a safe work environment for the company and contractor manpower.

- Taking part in the **Offshore** project Hazards Identification and Task Risk Assessment process, for developing and establishing task-based risk assessment documentation and submission to Client reps for review and approval.
- Participation in weekly HSE Management and Construction meetings for discussion of raised issues, observations, and taken action for rectifying the unsafe acts or conditions.
- Participation in the incident investigation and root cause analyzing meetings, submission of initial notification and final reports to the client review and approval.

“SOCAR-Foster Wheeler Engineering” LLC – Heydar Aliyev Oil Refinery Modernization and Revamp Project

- Position: HSE Supervisor
- Period: 2019 December – Current date



Coordinate with Contractor HSE personnel to verify daily tasks and any high-risk activities that may be planned or occurred. Utilize site visits/field monitoring with participation of Contractor HSE Representatives. Weekly topics selected by the HSSE Manager will be part of the field monitoring focus and mentoring. Actively participate in Management Walkthrough inspections in weekly basis. Provide H&S support during planned Refinery Plant maintenance shutdowns activities. Submit weekly summary reports to HSE Manager and Project Management. Conduct and documents the pre-mobilization review of all Contractors equipment certifications, operator qualifications, and competent persons lists as applicable to validate that they meet to Government regulations and IPMT requirements as a minimum. Monitor and track close-out of all corrective actions identified during site inspections or as reported by IPMT personnel. Ensure that Safety Observations submitted by IPMT personnel clearly identify work activity, unsafe or safe observation, and intervention. To ensure observations are entered into the database that will allow for tracking, statistical trend analysis, and close-out by contractors. Support HSSE Manager to train and improve technical knowledge of Contractor HSE Officers. Make recommendations to the HSSE Manager on any changes needed or challenges faced within the respective area. Be a part of assigned team during incident/accident investigation and Root Cause analyze process. Monitor/participate at Contractor pre-job “toolbox talk” sessions and recognition ceremonies.

“AAS-Ekol” LLC (BP’s contractor company)

- Position: Area Authority / Site Supervisor
- Period: 2015 September – 2019 December



Responsibilities:

Managing and controlling CoW process, accountability for task, process and worksite hazard identification and risk control measures associated with work performed in their area of responsibility. Liaising closely with the

site HSEs, Performing Authorities when planning permits, to ensure that the appropriate hazards and controls have been identified for that task. Conduct site safety assurance audits with the Company HSE Manager in order to ensure that site operations have compliance with all local and global safety and environmental regulations. Facilitating training for employees on a variety of safety and environmental topics as needed. Assisting in the development, implementation and enforcement of Company Safety Policies and Procedures. Authorization of safety critical permits with an appropriate level of approval for Area Authority according to HSE Risk Matrix and residual risk. Approval of isolation design, control of isolation implementation and managing of controlled and uncontrolled SIMOPS (simultaneous operations) activities in area of responsibility.

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Conduction of Self-Verification audits related to operational compliance to procedure requirement and Safety Observations related to site HSE demands.

“AAS-Ekol” LLC (BP’s contractor company)

- **QHSE coordinator** - 2014 May to 2015 September
- **HSE officer / PTW Coordinator** – June 2013 to May 2014



Responsibilities:

Comply with policies and procedures and client's specific requirements introduced in the BP documents. Investigate incidents/accidents/near misses, participate in "root cause" analysis process, tracking of action results and maintaining of register up to date. Establishment and implementation of Permit To Work registers at company sites. Participation in emergency and Tabletop drills as an Adviser. Liaising with subordinate HSE representatives and coordinating. Tracking and reporting of actions that rose during internal/external audits to HSE Manager. Examine and conduct personnel training assessments. Ensure communication of all relevant HSE procedures to contractor and site personnel is carried out. Responding to Client inquiries related to Quality of Health, Safety, Environment and Emergency response. Arrangement of CoW related roles (PA, AA, AGT1 and PTWC) assessments for a company employees. Maintain and provide required onsite support for ISO 14001, 18001, 9001 standard compliance at site and achieve timely implementation of requirements. Ensure timely and effective implementation of HSE awareness for site people. Implementation of regular sites HSE inspections and following up on improvement actions. Participation in external audits conducted by BP representative. Ensuring each newly hired employee is thoroughly aware of QHSE policy/procedures and that adequate regulation are implemented by all employees.

Accomplishment

- After 2 month appointed to Permit to Work coordinator as additional role to HSE officer.
- Actively participate in development of “Safety culture” and HSE assurance program, also in achievement of 2 million LTI free operations
- Awarded several “Thank You” certificates from BP Site Management because of efforts in safety performance.
- Promoted to QHSE coordinator position after 1 year fulfillment as HSE officer.

“AAS-Ekol” LLC (BP’s contractor company)

- **Position:** Transport dispatcher
- **Period:** 2012 September – 2013 June



Responsibilities:

Plan, organize, and implement vehicle movements to further the daily customer’s requirements. Interface with destination facilities concerning logistics or transportation related issues or concerns, deal with inquiries and complaints from the customers. Plan, organize, coordinate, prioritize, assign, and evaluate daily transportation requests. Facilitate regular staff meetings and problem solving sessions. Prepare and maintain records, documents related to the operation and administration of the transportation fleet and prepare reports related to the work.

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“Bakcell” LLC

- Position: Sales Manager / Customer Service Operator
- Period: 2009 March – 2012 September



Responsibilities:

Providing help and advice to customers using organization's products or services. Communicating with customers by telephone, email, letter and face to face. Producing written information for customers. Plan, carry out and evaluate regular customer satisfaction surveys. Investigating and solving customers' problems, which may be complex or long-standing problems have been pass. Handling customer complaints or any major incidents. Responsible for monitoring the processing status of customer complaints and to taking corrective action if required Keeping accurate records of discussions or correspondence with customers. Analyzing statistics or other data to determine the level of customer service your organization is providing. Writing reports analyzing the customer service that your organization provides. Developing feedback or complaints procedures for customers to use. Learning about your organization's products or services and keeping up to date with changes.

“Veyseloglu” LLC (Trade and distributing company)

- Position: Purchase manager
- Period: 2007-2008



VEYSƏLOĞLU YAYCILI QARDAŞLAR MMC

Responsibilities:

To keep communication with foreign factories periodically. Work closely with sales department managers and collecting of offers. Analyze and controlling current status of stock for each product. Planning, requesting and organizing of shipment, reception of products. Registration of warehouse products to special company registration form. Report to Company Director and Department Manager.

Education & Credentials:

- ✓ NEBOSH (International Diploma in Occupational Health and Safety) – In Progress
- ✓ NEBOSH (International General Certificate in Occupational Health and Safety) – 2016-2017
- ✓ Azerbaijan State Economic University (2004 - 2008) / Commodity Research – Standardization and Certification / Bachelor's degree
- ✓ **Languages:** Azeri (Native), Turkish (Fluent), Russian (Proficient), English (Proficient)

Trainings:

| <u>Provider</u> | <u>Subject</u> |
|--|---|
| ➤ “Jalal-I” | Computer Courses |
| ➤ “Azerbaijan Bank Training Centre” | Negotiations Skills |
| ➤ “Azerbaijan Bank Training Centre” | Procurement |
| ➤ “BP” | Safety Observation and Conversation for Leaders |
| ➤ “Occupational Training International” | Self - Contained Breathing Apparatus |
| ➤ “Occupational Training International” | Authorized Gas Tester Competence |
| ➤ “BP Learning” | Authorized Gas Tester Level 1 & 2: Gas Testing for Confined Space Work and Hot Work |
| ➤ “BP Caspian Technical Training Centre” | Area Authorities |
| ➤ “BP Learning” | ISSOW AA Control of Work Training - V2 |

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| ➤ "BP Learning" | ISSOW PA Control of Work Training - V2 |
| ➤ "BP Learning" | Performing Authority Bridging Guide |
| ➤ "BP Learning" | Upstream Control of Work Procedure eLearn |
| ➤ "BP Learning" | Upstream eCoW Module 1 Access and Navigation |
| ➤ "BP Learning" | Upstream eCoW Module 2 Task Risk Assessment and CoW Documents |
| ➤ "Central Hospital of Oil Workers" | First aid |
| ➤ "BP" | COSHH Assessor Training |
| ➤ "BP" | Sentinel PRO ® ISSOW Level 1 |
| ➤ "Petrotechnics" | ISSOW Level 2 |
| ➤ "Atlas Interactive" | Working at Heights |
| ➤ "BP" | Process safety and CoW HITRA |
| ➤ "Rigmarine" | Excavation safety |
| ➤ "BP Learning" | Process safety |
| ➤ "Atlas Interactive" | Confined Space Entry |
| ➤ "BP" | Upstream e-CoW system |
| ➤ "BP Learning" | Data Privacy Awareness |
| ➤ "BP Learning" | Hydrogen Sulphide (H2S) Awareness |
| ➤ "BP Learning" | Naturally Occurring Radioactive Materials (NORM) Awareness |
| ➤ "BP Learning" | Nitrogen Awareness |
| ➤ "BP Learning" | Introduction to Barriers |
| ➤ "BP Learning" | IRIS Foundation |
| ➤ "BP Learning" | IRIS Functionality |
| ➤ "BP Learning" | Upstream eCoW Module 3 Isolations |
| ➤ "BP Learning" | Isolation Bridging Guide |
| ➤ "BP Learning" | OE CoW Isolations Scenario 1 - Pressure Indicator Change out |
| ➤ "BP Learning" | OE CoW P&ID fundamentals module |
| ➤ "BP Learning" | OE Valves Module |
| ➤ "BP Learning" | Operating in a High Hazard Business |
| ➤ "BP Learning" | Upstream HITRA Bridging |
| ➤ "BP Learning" | Upstream HITRA Fundamentals Part 1 |
| ➤ "BP Learning" | Upstream HITRA Fundamentals Part 2 |
| ➤ "BP Learning" | Upstream HITRA Level 1 TRA |
| ➤ "BP Learning" | Upstream HITRA Level 2 TRA |
| ➤ "BP CTTC" | CoW Isolation Training |
| ➤ "BP CTTC" | CoW HITRA Participation |
| ➤ "BP" | Area Authority and Site Authority workshop training |
| ➤ "BP" | HITRA Facilitation (Upstream) workshop training |
| ➤ "BP" | Upstream CoW Isolating Authority (Process) |
| ➤ "SQL" | Working at Height Level 1 |
| ➤ TÜV Avstriya | IMS ISO 9001, ISO 14001, ISO 45001 Lead Auditor Course. |

Other skills and additional information

Computer skills:

Microsoft Office, Outlook Express, Internet Explorer and etc.

Driving License:

B Category since 2012

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Other essential skills:

HSE Consultancy & Training Services as freelancer

As a consultant, I am self-motivated and capable of working independently worked with various companies/industries such as Retailer and Catering service, Logistic centers, Training and Education, Engineering and Construction.

- Delivering HSE related Trainings as a freelancer trainer in various Training Providers
- QHSE Documentation- Risk Assessment, Inspection report, QHSE Policy & Procedures, Manuals etc.
- Implementation of HSE Management System, Compiling Pre-Construction Information, and Design risk assessment, Incident Investigation etc.
- Audit, Inspection, Contractors Assessments, HSE Plan Development, HSE File Development, QHSE Management System Manual
- Regulatory compliance
- HSE Consultancy and Mentoring
- Risk Management and Mitigating Strategy

References

Malahat Useynova “AAS-EKOL” Director – (0099450) 328 30 23

Jeyhun Suleymanov “AAS-EKOL” HSE Manager – (0099450) 228 16 15

Sardar Malikmammadov “SOCAR Foster Wheeler” HSE Manager – (0099450) 610 06 11