

Anis Elghraieri

+216 55328184

elghraierianis@gmail.com

4 Rue Amor Errezma cité ibn khaldoun 2062 Tunis



OBJECTIVE

Solid experience in cooking, catering and more in management

Proven experience (teamworks, flexible, socialable and stress resistant)

Demonstrated ability (worked in fast-paced environment)

Bilingual (2nd language and basic knowlges in English)

Proficiency in Microsoft office / social networking

PROFESSIONAL QUALIFICATIONS

Senior Technician certificate in Art Culinary option Cooking

Program duration -from (09-2023) to currently

Nabeul tourism training institute – Tunisia

Cook qualification Certificate in qualification of Cook

Program Duration national test in Cooking (March 2022)

Centre de formation Cité Ezzouhour –Tunisia

Kitchen Qualification certification (cook helper)

Program duration (09-2020) to (10-2020)

Nabeul tourism training institute – Tunisia

GENERAL EDUCATION

Bachelor Degree in management accounting

Program duration - from (09-2010) to (06-2014)

Economic and Management sciences Faculty of Tunis

High School Certificate

Program duration - from (09-1999) to (06-2008)

The institute offered and the country Khaznadar School Tunis Tunisia

WORK EXPERIENCE

Position and period worked from; Cook (NOC) 63200 (10-2022) to (01-2023)

Company name, the city, country of work National oil fields & terminals catering Co

Tripoli, Libya www.nofcat.com

Level and the status of the company Catering Services

Job description: About the job role

Job duties:

1. Cooking in Hot area (grilled and spaces of the roasting)
2. NA
3. Any unique duties you perform etc.

Prepare and cook complete meals or individual dishes and foods
Prepare and cook special meals for patients as instructed by dietitian or chef
Schedule and supervise kitchen helpers
Oversee kitchen operations
Maintain inventory and records of food, supplies and equipment
May set up and oversee buffets
May clean kitchen and work area

WORK EXPERIENCE 2

Position and period worked Cooker helper **NOC (65201) from 01-2022 to 07-2022**

Company name and the city and Country of work Club Grille Citroën Tunis Facebook page Club Grille Citroën

Level and the status of the company Restaurant à la carte

Job description: About the job role

Job duties:

Clean, peel, slice and trim foodstuffs using manual and electric appliances
Use deep fryer, grill, oven, dispensers and other equipment to prepare fast food items such as sandwiches, hamburgers, fries, salads, ice cream dishes, milkshakes and other beverages
Portion, assemble, and wrap food or place it directly on plates for service to patrons, and package take-out food
Use equipment to prepare hot beverages such as coffee and tea specialties
Serve customers at counters or buffet tables

WORK EXPERIENCE 3

Position and period worked **Noc 63200 from (01-2021 to 10-2021)**

Company name and the city and country of work

Address Rue Lac Toba Résidence Miled Lac 1 , Tunis, Tunisia les frères gourmets

Level and the status of the company (Hotel or restaurant star level) and the website

Job description: About the job role

Job duties: Clean, peel, slice and trim foodstuffs using manual and electric appliances
Use deep fryer, grill, oven, dispensers and other equipment to prepare fast food items such as sandwiches, hamburgers, fries, salads, ice cream dishes, milkshakes and other beverages
Portion, assemble, and wrap food or place it directly on plates for service to patrons, and package take-out food
Use equipment to prepare hot beverages such as coffee and tea specialties
Serve customers at counters or buffet tables

WORK EXPERIENCE 4

Position and period worked Junior Auditor

Company name and the city and country of work Audit consulting and Business
www.acb.com.tn

Level and the status of the company Collaboration

Job description: About the job role

Job duties:

- Plan, set up and administer accounting systems and prepare financial information for individuals, departments within organizations, businesses and other establishments
- Examine accounting records and prepare financial statements and reports
- Develop and maintain cost finding, reporting and internal control procedures
- Examine financial accounts and records and prepare income tax returns from accounting records
- Analyze financial statements and reports and provide financial, business and tax advice
- May act as a trustee in bankruptcy proceedings
- May supervise and train articling students, other accountants or administrative technicians.

HOBBIES AND INTERESTS

- Fishing
- Playing football
- Watch movie
- Reading some culinary magazine