



BRIAN ST BERNARD

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com

SUMMARY

Purpose driven Warehouse Co-ordinator offering strong background in supervising and mentoring several employees in exceptionally large distribution warehouse settings. Talented in promoting safety, accuracy and company rules when monitoring employee performance and training new employees. Accomplished in performing regular inventory counts and maintaining records with high level of accuracy.

SKILLS

- Staff Management
- Logistics Management
- Loading and unloading
- Workflow Coordination
- Inventory Management
- Safety oversight

EXPERIENCE

CSF Couiers Ltd

Cunupia , TT

Warehouse Co-ordinator / Feb 2024 to Current

- Monitored staff performance, identified areas for improvement, and provided training as needed.
- Collaborated closely with logistics teams to ensure smooth flow of shipments across international borders.
- Planned and implemented efficient warehousing systems for incoming and outgoing goods.
- Resolved customer complaints related to product quality or delivery issues.
- Assisted in recruiting, hiring, onboarding, and managing warehouse personnel.
- Coordinated and monitored the receipt, storage, and dispatch of goods within the warehouse.
- Assigned drivers to appropriate routes based on customer needs.
- Updated records of driver locations, delays, and cancellations.
- Tracked vehicles using GPS technology and provided real-time status updates as needed.

Telecommunication Rigger

Cunupia, TT

CAMS Telecommunication Ltd/ Aug 2023 to Oct 2024

- Performed regular maintenance checks on telecom equipment to ensure proper functioning.
- Troubleshoot network issues to identify root causes of problems.
- Replaced faulty components in telecommunications systems as needed.
- Collaborated closely with other IT personnel on projects related to telecom infrastructure upgrades.

Warehouse Export Auditor

Tacarigua, TT

Advance Foam Ltd / Apr 2018 to May 2023

- Ensure all import/export good are accounted for
- Billing of all goods
- Filing of all documents for import and export goods

EDUCATION AND TRAINING

Feat Safety And Marine Consultant Nov 2023

Freeport

Training As A Rating Forming Part Of The Nagivation Watch II/4

Marine Safety (Training And Consultant) Ltd Oct 2023

Port Of Spain

Security Awareness with Designated Duties SCTW

Marine Safety (Training And Consultant) Ltd Oct 2023

Port Of Spain

Basic Safety Training A-VI-1 to A-VI-4

Crane Safe Technical Institute Oct 2023

Chase Village

Rigging Fundamental and Banksmans Duties STCW

LANGUAGES

English: First Language