

CURRICULUM VITAE

NARAYAN PRASAD PATTNAIK

EMAIL: narayana.pattnaik@gmail.com

CONTACTNO;7978916970

OBJECTIVE

I am seeking a progressive organization having co-operative and friendly environment which helps me to archive my and organizational goals in more effective and efficient manner,

WORK EXPERIENCE

OMM TRANSPORT PVT LTD

SINCE APRIL 1991 TO 1994

MAJOR RESPONSIBILITIES;

Manage and coordinate all transportation activities , including scheduling ,dispatching and routing of vehicles and service. manage drivers ,supervising the receipt, storage. dispatch and delivery of goods

C.T.C - 180,000

WORK EXPERIENCE

:FAIRDEAL MARKETING AND FINANCE

Since may1994 to 1997

Major responsibilities:

Fair deal marketing and finance service is a leading of finance service to its client in multiple sector including banking ,financial service utilities ,car ,motorcycle and Personal finance .in this company experience in Analytic,Financial and Risk Management, Operational and process Excellence, Financial transaction processing to provide our clients and long term financial value ,I am working with underwriting supporting team for team in taking care of commercial line,

C.T.C - 220,000

AUTO TAKE POWER SYSTEM

SINCE 1997 TO 2002

Major Responsibilities

Worked for the client Prudential Responsible for screening customer to check whether they are any problem specific materials as a local area Business customers and shout out there problems handling clients complaints effectively and providing timely resolution ,validation on warranty service and providing detailed support the resolution of thing,

C.T.C - 250,000

PURAN METQAL INDUTERIES PVT .LTD.

SINCE 2002 TO 2005

Major Responsibilities ;

Responsible for Quality Assurance investigating the materials use to making checks and controls and looking the product manufacturing in perfect manner providing the standard ,meeting all deliverable for QA reviews ,analyses .and regular reporting .monitoring, inspecting and measures to correct and improve the final products in order to meet quality standards,

A. T.C - 280,000

SPARSH NETWORK PVT LTD

SINCE 2005 TO 2008

Major responsibilities:

Responsible to organize promotional business and social events, responsible for running a range of events ,ensuring the target. researching and securing our events negotiating event costs and proper arrangement ,coordinates handling budgets ,logistics ,and invoicing organizing accreditation ,managing risk and presenting post- event reports, I am work was a Event manager.

C.T.C - 300,000

SHREE MAA DEVELOPER AND BUILDERS PVT LTD

SINCE 2008 TO 2010

Major Responsibilities ;

Taking care of facility service and day to day all mandatory service is provide by the team clean swimming pool .pest control .security guard drill date to day house keeping service etc. details required to make a file update an existing Audit ,Audit and maintain the internal matters of house and society internal Analysis Reports. Work Allocation handling the society matters .providing major service and analysis

C.T.C - 350,000

ROYAL GARDEN RESTURANT AND CAFFEE

Since 2010 TO 2014

Major Responsibilities:

Taking care of many responsibilities including effectively managing and managing employees ,overseeing operations ,handling customers complaints and generating financial reports and other duties is safety maintenance working hours are typically in excess 40 hours of week daily restaurant operation with goal of controlling ,

C.T.C - 400,000

HES WATER ENGINEERS INDIA PVT.LTD.

SINCE 2014 TO 2019 JUNE

Major Responsibilities :

Taking care of after sales and service engineering work .supporting sales executive with solution selling into prospect account base partnering with sales executive to plan prepare and execute on strategic deals in complex sales cycles .and also responsibilities include repairing faults servicing equipment ,creating preventive maintenance strategic s ,and updating user manuals installation testing and commissioning work is after sales and service my job ,in here working under government projects .semi government projects, corporate sector projects etc, as project engineer, I work as a manager of sales and service all so supervise customer service associates as well as being able to provide assistance to customers, responsible for overseeing employees ,Deal with water related issues of society ,public, by use solar green energy, to regulating back up ,for use variable Renewable energy provide for services,

C.T.C -500,0000

MAA BINAPNI IRON

SINCE 2019 TO 2024

Major Responsibilities:

Focus on customer concerns and contact prospects. work on up selling or cross-selling products and services ,communicate with client regularly into ensure everything is running fine .responsibilities to troubleshoot issues get it done by tech team .communication and problem solving abilities.

C.T.C --600,000

YUKON ENTERPRISES PRIVATE LIMITED

SINCE 2024 TO CONTINUE

Major Responsibilities

Monitoring the daily progress of projects . Providing detailed updates to project Managers or other Stakeholders.Ensuring team members have the Supplies and resources they need to complete their assigned tasks on time and within thier Budget limits.Organising reports,invoices,contracts,and other financial files for easy access.plannning meetings and organising project logistics.performing billing and bookkeeping tasks.ordering necessary office supplies.

A. T.C - --650,000

EDUCATION

1991 - HSE .FROM J.D HIGH SCHOOL.

1993-CHSE FROM B.P .COLLGE IN SCIENCE

1997-GRADUATION FROM UTTKAL UNIVERSITY

2003-CTMRT FROM OUAT

2005 TO 2006 BAKERY AND CONFECTIONERY FROM IHM

2010-DIPLOMA IN ELECTRICAL FROM ICMS

2014-PGDPM IN PMIR

PERSIONAL DEATAILS

DATE OF BIRTH ; 15JULY 1976

MARRIED

ADRESS ; PLOT NO 692.NAYAPALLI .BHUBANESWAR.PIN.751012