

SEAGOING PERSONNEL APPLICATION AND INTERVIEW RECORD
BULKERS - CONTAINERS

Part A. APPLICATION FORM

DATE:09/10/2024

PERSONAL DATA

VESSEL:

MANNING AGENT:

Applied for the position of: 2ND ENG

PHOTO

Surname: MAKHATCHADZE

Forename: GIORGI

Father's name: IRAKLI MAKHATCHADZE

Mother's name: IRMA DIASAMIDZE

Date of birth: 16/04/1996

Place of birth: KHELVACHAURI

Marital status: ☐ Single ☒ Married

Nationality: KHELVACHAURI

Home address: Tbilisi/Sokhumi str N4



Tel.: 995 550 50 44 44

Tel.:

e-mail: Gmaxahadze96@mail.ru

Next of kin: WIFE

Surname: KHAVLOSHVILI

Forename: KHATIA

Home address: Tbilisi/Sokhumi str N4

Tel:

995568 82 90 81

Dependents (number):

Sons:

Daughters:

Skype Id:

Height:

180

Weight: 80

| DOCUMENTS | NUMBER | ISSUING AUTHORITY | Date Issued | Expiry Date |
|--|-------------------------|-------------------|-------------|--------------------------------|
| Passport | 17AA13981 | GEORGIA | 23/02/2018 | 23/02/2028 |
| Seaman's book | 5012871 | GEORGIA | 31/08/2024 | 30/08/2034 |
| S T C W Endorsement/ COC | 24G04-10-009159 | GEORGIA | 06/10/2024 | 06/10/2029 |
| Medical Fitness Certificate | | | | |
| Yellow Fever Vaccination | L5437-1 | GEORGIA | 14/02/2017 | UNLIMITED |
| TRAINING CERTIFICATES | ISSUING TRAINING CENTER | | Date Issued | Expiry Date (If Applicable) |
| ADVANCED FIREFIGHTING | MTA | | 06/10/2022 | 19/08/2027 |
| LEADERSHIP AND MANAGERIAL SKILLS | MTA | | 29/08/2024 | 17/08/2029 |
| LEADERSHIP AND TEAMWORK | MTA | | 06/10/2022 | 26/08/2027 |
| ENGINE RESOURCE MANAGEMENT | MTA | | 06/10/2022 | 26/09/2027 |
| SHIP SECURITY OFFICER | MTA | | 06/10/2022 | 30/08/2027 |
| PERSONAL SURVIVAL TECHNIQUES | MTA | | 29/08/2024 | 07/07/2029 |
| MEDICAL CARE | MTA | | 29/08/2024 | 27/07/2029 |
| ADVANCED TRAINING FOR OIL TANKER CARGO OPERATIONS | MTA | | 30/08/2024 | 09/08/2029 |
| SECURITY AWARENESS TRAINING TRAINING FOR SEAFARERS DESIGNATED SECURITY DUTIES | MTA | | 29/08/2024 | 03/07/2029 |
| USE OF CRUDE OIL WASHING SYSTEM USE OF INERT GAS SYSTEM | MTA | | 29/08/2024 | 11/08/2029 |
| CARGO HANDLING ON SHIPS CARRYING DANGEROUS AND HAZARDOUS | MTA | | 29/08/2024 | 26/06/2029 |
| SURVIVAL CRAFT | MTA | | 29/08/2024 | 25/08/2029 |
| MEDICAL FIRST AID | MTA | | 06/10/2022 | 09/09/2027 |
| | | | | |

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| Native language: | | | | Other languages: | | | | | |
|---|-------------------|-----------------|-------------------------------|----------------------------|---------------------------------|----------------|-----------------------------|-----------------|-----------------------|
| English Compliance*: Compliance level: <input type="checkbox"/> Good <input type="checkbox"/> Basic | | | | | | | | | |
| English Compliance Test Score: | | | | Type of test: | | | | | |
| <i>*All Officers must have conversational proficiency in English & have passed industry recognized language compliance test..</i> | | | | | | | | | |
| PREVIOUS SEA SERVICE (Form OC-06A also to be completed) | | | | | | | | | |
| SHIP'S NAME | TYPE | ENGINE | DWT / BHP | OWNER/ MANNING AGENT | RANK | SERVICE TIME | | | REASON OF SIGN-OFF |
| | | | | | | DATE ON | DATE OFF | TOTAL MONTHS | |
| MISTRAL | OIL TANK ER | AKASKA FIXED | 6711/4400 | PROTEO MARINE LTD | 3 RD ENG | 14/12/20 22 | 24/04/20 23 | | |
| DEVBULK SADIYE | B/C | | 37,322 | DEVAL DENIZCILIK | 3 RD ENG | 07/06/20 23 | 13/10/20 23 | | |
| CARAMELLO | B/C | | 174 142 | CAVALLI MARINE S.A | 2 ND ENG | 07/11/20 23 | 13/06/20 24 | | |
| CARAMELLO | B/C | | 174 142 | CAVALLI MARINE S.A | 2 ND ENGIN EER | 25/10/20 24 | 30/05/20 25 | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| COMBINED EXPERIENCE | RANK | | TOTAL NUMBER OF MONTHS | | | | IN RANK SINCE (YEAR) | | |
| | | | | | | | | | |
| | | | | | | | | | |

APPLICANT (NAME): _____ **SIGNATURE** _____ **DATE** _____

Information notice and consent form for candidate crewmembers

The Company hereby informs you about the processing of your personal data as described in this Notice, in the context of your application, and in accordance with the provisions of Regulation (EU) 2016/679 on the protection of natural persons with regard to the processing of personal data (henceforth "GDPR") and on the free movement of such data, the applicable provisions of the applicable legislation in relation to personal data, and shipping practice.

1. Data Processing and Data Retention

1.1 The Company processes your personal data collected either from you directly and/or from the Company and/or a third party (e.g. former employers, manning agents or other recruiters, et. al.). More specifically, the Company processes passport, identity and contact information, training and education data, prior and current employment information, information relating to background security checks, photo, information about your application to the Company, as well as any other personal data necessary in connection with the data processing purposes described below.

1.2 The aforementioned data are stored and processed by the Company for a specific time period, determined by the following criteria:

- (a) The compliance of the Company with its legal obligations towards competent authorities, and/or third parties;
- (b) Any applicable law and/or regulatory provisions on data retention periods;
- (c) The duration of the legal consequences stemming from your application to the Company;
- (d) Other legal interests of the Company; and/or
- (e) If you specifically consent thereto, the potential manning needs of the Company in the future.

2. Data processing purposes

The Company processes your data in order to select the appropriate personnel for the position for which you have applied in accordance with its recruitment criteria, as well as to comply with its legal obligations and to protect its legal rights. To the extent that you specifically consent thereto, the Company processes your data in order to select the appropriate personnel for a future position, than that for which you are currently applying.

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3. Third party data transfers

We will not transfer your personal data to any third parties to the extent that your application is not successful or unless such transfer is required by law.

4. Your rights

You have the right to: (a) request access to your data and to information relating to the processing of your data by the Company, (b) request corrections and/or completion of your personal data, (c) request the Company to delete your data, (d) request the restriction of the scope of processing, the way that the Company is processing your data, as well as the purposes for which the Company is processing them, (e) receive the personal data you provide to the Company in a structured, commonly used and machine-readable format, transmit them to another data controller, and/or request the Company to directly transmit them to another data controller, if technically feasible, (f) object to the processing of your personal data, on grounds relating to your particular situation, and (g) file a complaint before the competent data protection authority. So far as the processing relies upon your consent, you have the right to withdraw such consent at any time. To exercise your rights, please contact the Company as illustrated below at 6.

5. Legal basis for processing and obligation to provide data

5.1 The processing of your personal data is based upon the following legal bases:

(a) the processing is necessary for the Company to consider your job application, as a stage of preparation of an employment agreement between you and the Company;

(b) your consent, where applicable; and/or

(c) the processing is necessary for the purposes of the legitimate interests pursued by the Company, such as its legitimate interest to ensure the safety and security of the ships it manages and its premises, to comply with its legal obligations and with industry-specific requirements imposed by Charterers, to secure its legal rights and to identify candidates.

5.2 The provision of some of the above personal data is required by law or by contract. As such, if you do not provide us with this data, we will not be able to process your application to work in the Company.

6. Communication

You can communicate with the Company: **Cavalli Marine S.A., Crew dep, 12 Platonos Str., Piraeus, hr@cavallimarine.com/ +30 212 222 5327**

| |
|--|
| <input type="checkbox"/> ACKNOWLEDGEMENT OF RECEIPT - I hereby acknowledge the receipt of the above information from the Company for the processing of my personal data |
|--|

| |
|--|
| <input type="checkbox"/> CONSENT - I consent to the processing of my personal data by the Company for two (2) years, in order to consider me as a candidate for the position for which I have applied, as well as for a position other than that in the future. |
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PLACE**SIGNATURE****DATE****SIGNED** _____

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Part B. APPLICATION REVIEW BY MANNING AGENT
INTERVIEW BY MANNING AGENT
(to be completed by Manning agent and/or enriched by Crew Manager at next Stage)

| | | |
|---|--------------------------------------|--|
| INTERVIEW DATE: | INTERVIEW BY NAME/SIGNATURE : | |
| Topics | Comments by Manning Agent | Comments by Crew Dept. (If Applicable) |
| General | | |
| Interviewer's comments on candidate's Appearance / Personality / Maturity. | | |
| Interviewer's comments on candidate's Communication skills/Sociability/Attitude | | |
| Why did you have short contract duration with previous company (where applicable)? | | |
| Salaries and other benefits. | | |
| Basic Aspects | | |
| Which are your views on health, safety, security, quality and environmental policy/philosophy)? | | |
| Which are your views on D&A policy? | | |
| Candidate's comments on HSSQEE awareness, sensitivity and training. | | |
| What does the term DPA mean and which are his responsibilities? | | |
| Which are your views on Safety Committee meetings and how frequently should they be conducted? | | |
| Have you experienced any accidents? What lessons have you learned? | | |
| Personal Survival Techniques / Fire Prevention and Fire Fighting (applicable for ratings). | | |
| Elementary First Aid, Personal Safety and Social Relationships (applicable for ratings). | | |
| Motivation Skills/Teamwork | | |
| How would you ensure teamwork onboard? | | |
| Have you previously worked with multinational workforce? What nationalities? Did you have smooth cooperation? | | |
| Have you ever experienced racism? In what form? | | |
| Have you ever felt excluded based on your gender or culture? | | |
| Do you remember excluding others based on culture or gender? | | |
| Do you believe that you are obliged to make suggestion for improvement of the Company's operations / performance? | | |
| Which particular aspects of work do you consider harder/more stressful? | | |

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Part C. APPLICATION REVIEW BY CREW DEPARTMENT
CREW MANAGER APPLICATION REVIEW *(application's validity to be reviewed prior each employment)*
Applicant is accepted until this stage YES ☒ NO ☐

If No, add comments:

Interview is required*: YES ☒ NO ☐
** As per COMP-12*
If Yes, Interview is required by Crew Manager ☐ HSQE Manager ☐ Technical Manager ☐ Tech. Sup ☐ - Part D & E to be completed.
If No, Part E to be completed.

| NAME | DATE | SIGNATURE |
|------|------|-----------|
| | | |

APPROVAL OF INITIATION OF INTERVIEW PROCESS *(Approval by the HSQE Manager for deck department applicants and the Technical Manager for engine department applicants)*
Applicant is accepted until this stage for interview YES ☐ NO ☐

If No, add comments:

| NAME | DATE | SIGNATURE |
|------|------|-----------|
| | | |

Part D. SPECIFIC INTERVIEW
SENIOR OFFICERS ARE TO BE INTERVIEWED ON SPECIFIC TOPICS AS DESCRIBED IN CMS COMP 12 APPENDIX I

| Title | Name | Date | TYPE OF INTERVIEW | | RECOMMENDED FOR EMPLOYMENT | |
|---------------------|-----------|------|--------------------------|--------------------------|----------------------------|--------------------------|
| | | | AT HEAD OFFICE | THROUGH SKYPE | YES | NO |
| Crew Manager | | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Comments: | | | | | |
| HSQE Manager or DPA | | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Comments: | | | | | |
| Tech. Manager | | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Comments: | | | | | |
| Tech. Sup. | | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Comments: | | | | | |

Part E. FINAL REVIEW & SELECTION
In case of 1st Approval: Applicant is approved until this stage: YES ☐ NO ☐

 RESPONSIBLE PERSON (As per Comp12 Table 1) *(Name, Signature, Date):*

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|---|

| | |
|--|--|
| | |
| FINAL APPROVAL | YES <input type="checkbox"/> NO <input type="checkbox"/> |
| RESPONSIBLE PERSON (<i>As per Comp12 Table 1</i>): DATE: SIGNATURE: COMMENTS: | |
| IDENTIFIED TRAINING NEEDS TO BE ENRICHED ALSO BY FURTHER INTERVIEWS & TO BE TRANSFERRED IN TRAINING LOG | |
| TRAINING NEED | IDENTIFIED BY |
| | |
| | |

INSTRUCTIONS ON THE USE OF THE DOCUMENT

General information:

This information document applies to all candidate crewmembers that have applied for a position.

Competent officer:

Crew Manager

Specific actions:

1. Please review our comments and make any relevant amendments to the document.
2. Before implementing the document, please delete this Instructions box.
3. Please ensure that this document is executed by all candidate crewmembers in two originals, one of which will be returned to the Company, while the other will be provided to the signatory candidate.
4. As regards the "Consent" field, kindly also note the following:
 - (a) If the "Consent" field is not ticked by the candidate when submitting his/her application, such consent could also be provided by the candidate at the interview stage.
 - (b) The application of any candidates not ticking the "Consent" tick box should be deleted by the Company six months after the negative decision on such application is made.
 - (c) The application of candidates that have ticked the "Consent" tick box can be retained within the Company for two (2) years and stored properly, in a file that is only accessible to the Crew Dept. and to the Management and Directors of the Company.