



Ersel ALTIN

Teacher of English

Head of ELT

Education Consultant

School Administrator

**Language Teaching Course
Manager**

**Training Consultant of
Company (ELT)**

505 672 63 87

erselaltin11616@gmail.com

Bursa

**Certificate Seminar &
Courses**

**Management & Leadership
Training**

OXFORD ACADEMY

**Foreign Language Teaching
(ELT) for Corporate
Companies**

UKLA ACADEMY

**HR Management Course
(Ongoing)**

**Bursa Coaching &
Consultancy Centre
Accredited by Mudanya
University**

References

HAYRETTİN YALDIZ

**IMES Administrative Affairs
Manager**

Professional Summary & Expectation

Based on my management and administrative experience gained over many years in the private sector and my strong foreign language skills background, I would like to seize career opportunities and specialize in departments such as foreign trade, import-export, personnel administration, logistics, human resources and training and education development of companies.

Experience

- **Tan Educational Institutions (2002-2021) (19 Years)**

Teacher of English

Head of ELT Dept.

Vice Principal Primary School

Vice Principal Secondary School

- **UKLA ACADEMY (2005-2010) (5 Years-Part Time)**

Teacher of English

Education Consultancy in ELT for Companies

Renault -Cargill-Yazaki-Aka Otomotive-Eker Dairy Products Co.

- **Bursa Language Teaching Centre (2010-2012) (2 Years-Part Time)**

Language Teaching Course Management

- **Açı Educational Institutions (2022-2024)**

School Management

Education

- **Ankara University**

Faculty of Letters

English Language & Literature (1997-2002)

- **Hacettepe University Faculty of ELT**

Teacher of English Formation Programme (2000-2002)

Skills

Company Training Consultancy (ELT)

Human Ressources Management

Staff Management

Good Communication Skills

Be a good listener

Problem Solving

Taking Responsibility

Corporate Social Responsibility

Organizational Capability

Effective Interpersonal Skills

